



## UBUNTU LEGACY COMMUNITY CARE

**Legal Name:** 15563879 CANADA Association

**Operating As:** Ubuntu Legacy Community Care

## ANNUAL GENERAL MEETING REPORT 2025

**Date:** October 20, 2025

**Time:** 6:00 PM EST

**Location:** Virtual Meeting via Zoom

**Meeting Type:** Annual General Meeting

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### ATTENDANCE

#### Board of Directors Present:

- **Tresha Wallace** - Executive Director
- **Nicholas Knights** - Director of Compliance
- **Wendel Clarke** - Finance Director
- **Tanya Davis** - Marketing Director arrived at 6:20pm

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### 1. CALL TO ORDER

The meeting was called to order Oct 20th 2025 at 6:00 PM by Executive Director Tresha Wallace. A quorum was established with 3 board members present.

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## 2. ORGANIZATIONAL GROWTH & ACHIEVEMENTS

### 2.1 Membership Growth

The organization has experienced significant growth in membership:

- **Current Paid Members:** 25 members at \$35 annually
- **Growth from 2024:** Increased from 3 paid members to 25 members
- **Payment Platform:** Zeffy utilized for membership payments, donations, and automated receipt generation
- **Member Communication:** Monthly newsletters distributed via Zeffy platform
- **Tracking System:** Comprehensive donor and member management through Zeffy

### 2.2 Leadership Team Expansion

The organization has strengthened its leadership structure with key appointments:

- **Lorna King-Bobb** appointed as Senior Advocate to champion seniors' voices and needs (Retired Clinical Educator at Trillium)
  - **Yvonne Reid** appointed as Youth Coach to lead youth programming and mentorship (Partially retired Youth Counsellor)
  - **Sonia Noble** joined the Seniors Management Team to support program coordination (retired nurse from leadership position)
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## 3. FUNDING & FINANCIAL ACHIEVEMENTS

### 3.1 Grant Funding Secured

#### **B3 Fund Grant - \$10,000**

- Secured through partnership with Federation of Black Canadians
- Significant milestone for organizational capacity building
- Allocated toward program operations and community outreach

#### **Intergenerational Workshop Grant - \$3,775**

- Dedicated funding for intergenerational programming
- Supports "Bridging the Gap" initiative
- Enables youth-senior collaboration activities

### 3.2 Sponsorship & Partnership Contributions

#### **Amica Credit Mills Partnership - \$5,000**

- Summer events sponsorship contribution

- **Venue Partnership:** Effective October 1, 2025, Amica Credit Mills will provide dedicated space for yoga and wellness workshops
- Significant cost savings on venue rental
- Long-term strategic partnership established

### 3.3 Budget Status

- **Budget Maximization:** As of August 14, 2025, the organization has maximized its allocated budget
- **Additional Revenue:** Donations and membership fees continue to support operations
- **Financial Management:** Zeffy platform provides transparent tracking of all financial transactions

### 3.4 Tax Status

- **2023 Tax Year:** Nil income tax filed and completed
- **2024 Tax Year:** Filing still pending, in progress

### 3.5 Insurance

- **Liability Insurance Quote:** \$1,200 received in March 2025
  - Essential coverage for organizational protection and risk management
  - Required for venue partnerships and program operations
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## 4. STRATEGIC PARTNERSHIPS

### 4.1 Federation of Black Canadians

- Key partnership enabling B3 Fund grant access
- Ongoing collaboration for advocacy and community support
- Strategic alignment with broader Black Canadian community initiatives

### 4.2 Amica Credit Mills



- \$5,000 summer events sponsorship
- Venue partnership for weekly yoga and wellness workshops (effective Oct 1, 2025)
- Collaborative programming opportunities with Amica residents
- Long-term strategic relationship established

#### 4.3 Black Youth Farm Collective



- Partnership for intergenerational workshop programming
  - Collaborative gardening and agricultural education initiatives
  - Youth-senior knowledge exchange opportunities
  - Cultural and environmental sustainability focus
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## 5. PROGRAM HIGHLIGHTS & ACHIEVEMENTS

### 5.1 Intergenerational Programming



- **"Bridging the Gap" Initiative:** Successfully incorporated intergenerational workshops
- Partnership with Black Youth Farm Collective for hands-on learning
- Youth-senior technology exchange and mentorship
- Dedicated grant funding of \$3,775 secured



## 5.2 Wellness & Health Programs



- Nature walks with consistent high attendance
- Outdoor yoga sessions (transitioning to Amica venue)
- Medication safety workshops
- Chronic disease prevention education
- Mental health and wellness activities







### 5.3 Social & Cultural Activities



- Game nights with increased male participation
- Book club featuring Afro-Canadian authors
- African drumming sessions
- Cultural celebrations and community gatherings
- Art therapy and creative expression programs

## 5.4 Community Engagement



- Seniors Fair participation in Meadowvale
  - Networking events and community outreach
  - Social media presence and digital engagement
  - Monthly newsletters to members and supporters
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## 6. OPERATIONAL DEVELOPMENTS

### 6.1 Technology & Systems

- **Zeffy Platform Implementation:** Comprehensive system for membership, donations, receipts, and newsletters
- Automated tracking and reporting capabilities
- Enhanced donor and member communication
- Transparent financial management
- Sintra software for documentation and advertisement (\$177 US) q3mths

### 6.2 Venue Secured

- Amica Credit Mills partnership eliminates venue rental costs
- Consistent weekly space for yoga and wellness programs
- Professional setting enhances program credibility
- Opportunity for expanded programming

### 6.3 Marketing & Communications

- Monthly newsletter distribution via Zeffy



- Active social media presence (Instagram primary platform)
  - Marketing materials and promotional resources developed
  - Brand visibility at community events - Sintra Ai Assistant
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## 7. CHALLENGES & LESSONS LEARNED

### 7.1 Financial Management

- Budget maximization reached by August 14, 2025
- Ongoing need for diversified revenue streams
- Grant application success rate remains challenging for grassroots organizations
- Importance of financial planning and forecasting

### 7.2 Volunteer Coordination

- Consistency in student volunteering remains a challenge
- Need for structured volunteer recruitment and retention strategies
- Leadership team expansion helps distribute workload

### 7.3 Administrative Requirements

- Liability insurance costs (\$1,200) represent significant expense
  - Tax filing and compliance require ongoing attention
  - Documentation and record-keeping essential for grant applications
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## 8. STRATEGIC PRIORITIES FOR 2025-2026

### 8.1 Program Expansion

- Leverage Amica venue partnership for increased programming frequency
- Expand intergenerational initiatives with Black Youth Farm Collective
- Develop new wellness and educational workshops
- Increase cultural programming and community celebrations

### 8.2 Membership Growth

- Target: Grow from 25 to 50 paid members by next AGM
- Enhanced member benefits and engagement opportunities
- Improved onboarding and retention strategies
- Leverage Zeffy platform for member communication

### 8.3 Financial Sustainability

- Continue grant applications with improved success strategies
- Develop corporate sponsorship opportunities
- Increase individual donor base through Zeffy platform
- Explore social enterprise opportunities

## 8.4 Partnership Development

- Strengthen existing partnerships (Amica, Federation of Black Canadians, Black Youth Farm Collective)
- Identify new strategic partners in healthcare, education, and community sectors
- Collaborate with other seniors' organizations
- Build relationships with municipal and provincial agencies

## 8.5 Organizational Capacity

- Complete 2024 tax filing - Nil
  - Secure liability insurance coverage
  - Develop volunteer recruitment and management systems
  - Enhance administrative processes and documentation
  - Work toward compensation for Executive Director role
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## 9. RECOGNITION & APPRECIATION

The board extends sincere gratitude to:

- **Tresha Wallace** for exceptional leadership, personal financial investment, and tireless dedication to building Ubuntu Legacy Community Care
  - **All Board Members** for their commitment, expertise, and volunteer service
  - **Leadership Team** (Lorna King-Bobb, Yvonne Reid, Sonia) for joining the mission and strengthening our capacity
  - **Partners & Sponsors** (Federation of Black Canadians, Amica Credit Mills, Black Youth Farm Collective) for their support and collaboration
  - **Members & Participants** for their engagement, feedback, and community spirit
  - **Volunteers** who contribute their time and talents to our programs
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## 10. MOTIONS & RESOLUTIONS

### Motion 1: Approval of 2025 Annual Report

**Motion:** That the 2025 Annual Report be approved as presented.

**Moved by:** Nicholas Knights

**Seconded by:** Wendel Clarke

**Result:** CARRIED UNANIMOUSLY

### Motion 2: Continuation of Executive Director Role

**Motion:** That Tresha Wallace continue as Executive Director with compensation to be implemented upon securing adequate operational funding.

**Moved by:** Wendel Clarke

**Seconded by:** Tanya Davis

**Result:** CARRIED

### Motion 3: Approval of Strategic Priorities

**Motion:** That the Strategic Priorities for 2025-2026 be approved as outlined.

**Moved by:** Tanya Davis

**Seconded by:** Nicholas Knights

**Result:** CARRIED

### Motion 4: Authorization for Liability Insurance

**Motion:** That the Executive Director be authorized to secure liability insurance coverage at a cost not exceeding \$1,500.

**Moved by:** Wendel Clarke

**Seconded by:** Nicholas Knights

**Result:** CARRIED

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## 11. ADJOURNMENT

**Motion to Adjourn:** Moved by Nicholas Knight, Seconded by Wendel Clarke

**Time:** 7:15 PM EST

**Result:** CARRIED

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## CERTIFICATION

These minutes accurately reflect the proceedings of the Annual General Meeting held on October 20, 2025.

**Prepared by:** Tresha Wallace

**Date:** October 20, 2025

**Affirmed by:** Nicholas Knight  
Nicholas Knights, Director of Compliance

**Date:** \_\_Oct 27, 2025\_\_

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**Seconded by:** Wendel Clarke  
Wendel Clarke, Finance Director

**Date:** \_\_Oct 27, 2027\_\_

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**Next Annual General Meeting:** October 2026 (Day to be confirmed)

*"I Am Because We Are" - Ubuntu*